



CHECKLIST FOR COMPLIANCE - EMPLOYMENT EQUITY

| Description | Completed |
|---|-----------|
| 1) Please ensure that you have displayed the following documents | |
| a. Signed Employment Equity Report (EEA2) received from Department of Labour | |
| b. Acknowledgement of Submission from Department of Labour received from Department of Labour | |
| c. Signed Employment Equity Plan (EEA13) | |
| d. Completed Employment Equity Analysis (EEA12) | |
| e. Summary Employment Equity Act | |
| f. Copies of Employment Equity Committee Meetings | |
| 2) Please ensure that you have the following included in your Employment Equity File | |
| a. Signed Employment Equity Report (EEA2) received from Department of Labour | |
| b. Signed Income Differential Statement (EEA4) received from Department of Labour | |
| c. Acknowledgement of Submission from Department of Labour received from Department of Labour | |
| d. Signed Employment Equity Plan (EEA13) | |
| e. Completed Employment Equity Analysis (EEA12) | |
| f. Copies of Employment Equity Committee Meetings | |
| g. Copies of the signed Employee Declaration (EEA1) | |
| h. Employment Equity Policy | |